



May 25, 2021

**Grant Support Agreement:
Stop TB Partnership Affected Community Delegation work plan 2021**

Vacancy Announcement: Advocacy Officer

Background

The Stop TB Partnership's Delegation of Communities Affected by TB ("Delegation") was established in accordance with the Board Decision Point 31-8 (31st Board meeting, January 2019):

"The Board endorses the initiative of the TB-affected Communities and Developing Country NGO constituencies to establish delegations with the aim to improve communication and engagement, strengthen accountability and enhance institutional memory of the constituencies. The Board requests the Secretariat and calls for the partners to explore ways to provide support to the delegation building process."

Since its creation, the Delegation has supported and contributed to a number of projects, including such flagship initiatives as TB33% Campaign and the Deadly Divide, also jointly with the Developing Country NGO Delegation. In order to sustain the momentum and ensure achievement of anticipated results, the Delegation will hire a part-time Consultant (Advocacy Officer) to support programmatic and advocacy-related work around these initiatives. The present Terms of Reference (ToR) describe the tasks, qualifications, level of effort and timeline, as well as the budget, for the Consultant.

Tasks

The Consultant is expected to perform the following activities, under direct supervision of Constituency Focal Point (CFP), and before the CFP is identified, under the supervision of one of Stop TB Partnership Community Representatives (to be decided by the Delegation):

- Develop annual workplan on implementation of activities and initiatives currently supported by the Delegation
- Lead Delegation's advocacy efforts around TB33% Campaign, Deadly Divide, new tools online course and other Delegation projects, including by producing publications, making social media posts, writing blog posts for the Delegation website, etc.
- Collect the data and evidence, including by consulting with the constituency and partners, to support advocacy and communication work
- Support the development of the Delegation website
- Communicate and coordinate with other partners and stakeholders, particularly the Developing Country NGO Delegation, Stop TB Partnership Secretariat, TBpeople, etc., around Delegation's advocacy work
- Submit monthly progress reports.

Qualifications

Advocacy Officer should meet the following criteria:

- University degree in communication, social sciences, human rights, law or other relevant field; advanced degree is a plus
- At least five years of professional experience in advocacy and communication; experience in TB and global health is strongly preferred
- Excellent understanding of TB and global health
- Excellent command of spoken and written English; knowledge of another UN language is a plus

Qualified female candidates, people from TB affected countries and people affected by TB are strongly encouraged to apply.

Level of effort and timeline

The position will require 40% workload (or 16 hours a week). The initial contract will be signed for three months, with possible extension for another 9 months, subject to satisfactory performance.

Application process and selection

Interested candidates are requested to submit the following documents to eyramab101@yahoo.com before 6 pm CET on 7 June 2021:

- Current resume/CV outlining relevant qualifications and experience, as well as names and contact details of at least two professional references
- Motivation letter, highlighting how the candidate's background meets qualification requirements for the position, and providing examples of successful advocacy projects

Incomplete applications, as well as applications received after the deadline will not be considered.

Applications will be reviewed by a selection panel consisting of members of the Community Delegation; shortlisted candidates will be invited for an interview (to take place via Zoom).

Budget

Upon submission of monthly progress reports, Advocacy Officer will receive monthly fees of 600 USD (gross; payment of taxes is a sole responsibility of the Consultant).